

The regular meeting of the City of Taylor Police & Fire Retirement System Board was held at Taylor Police Station located at 23515 Goddard Road, Taylor, MI at 4:15 P.M. on Thursday, December 8, 2022.

**Present:** Chairman and Trustee Nicolas Hill, Trustee Gerry Taylor, Trustee Jason Couture, Trustee Michelle Tocco, Trustee Al Young.

**Also Present:** Aaron Castle, VanOverbeke Michaud & Timmony P.C., Legal Counsel; Chris Kuhn, CAIA, Senior Investment Consultant, AndCo; Richard Hopper, Human Resource Director for the City of Taylor.

**Excused:**

**Trustee and Chair Nicolas Hill called the meeting to order at 4:15 P.M.**

**Motion by Taylor, supported by Couture.**

Resolved: To approve the minutes of the regular meeting of the City of Taylor Police & Fire Retirement System held October 12, 2022.

*Unanimously approved.*

12.64-22

**Motion by Couture, supported by Tocco.**

Resolved: To approve the following financial correspondence.

1. Trust to Trust transfer from the administrative account to the commingled account dated October 14, 2022 in the amount of \$93,637. Approved by Trustee Tocco.
2. Wire transfer from the commingled account to Portfolio Advisors in the amount of \$93,637 dated October 17, 2022. Approved by Trustee Tocco.
3. End of month Trust to Trust transfer in the amount of \$126,678.08. Approved by Trustee Tocco.
4. Employee contributions for August 2022 and September 2022 in the amounts of \$40,673.08 and \$40,874.35 respectively.
5. Distribution notice dated October 26, 2022 received from Terra Cap in the amount of \$24,924.71.
6. Distribution notice dated November 4, 2022 received from TA Realty in the amount of \$ 131,747.83.
7. Distribution notice dated November 8, 2022 received from Bloomfield Capital with a distribution amount of \$62, 5585.73.
8. Capital call notice dated November 30, 2022 received from Abbott Capital with a call amount of \$132,363.73 due December 12, 2022.
9. Letter dated December 1, 2022 to Ms. Sara Boles of PNC Bank authorizing the facilitation of the capital call request by Abbott Capital in the amount of \$132,363.73.
10. Trust to trust transfer dated December 1, 2022 in the amount of \$132,363.73. Approved by Trustee Tocco.

11. End of month trust to trust transfer from the commingled account to the administrative account in the amount of \$224,218.67. Approved by Trustee Tocco.

*Unanimously approved*

12.65-22

**Motion by Young, supported by Taylor.**

Resolved: To receive and file the following correspondence:

1. Medicare report for November 2022 and December 2022. Note two changes in November and zero changes in December.
2. Correspondence dated October 27, 2022 received from the office of Vanoverbeke Michaud & Timmony, P.C. referencing Sturbridge Diversified Private Equity Fund III, L.P. Compliance with Public Act 314 of 1965, as amended.
3. FOIA request dated November 10, 2022 received from Vincent Sayas of With Intelligence.
4. FOIA response letter dated November 11, 2022 to Mr. Vincent Sayas of With Intelligence with corresponding fee schedule.

*Unanimously approved.*

12.66-22

**Motion by Taylor, supported by Tocco.**

Resolved: To approve the following Correspondence.

1. Actuarial certification and monthly benefit payment to Tim Yobak, Police retiree.
2. Actuarial certification and monthly benefit payment to Steve Portice, Fire DROP participant.
3. Actuarial certification and monthly benefit payment to Stan Prochron, Fire DROP participant.
4. Actuarial certification and monthly benefit payment to Robert Lankton, Fire DROP participant.

*Unanimously approved.*

12.67-22

**Motion by Couture, supported by Tocco.**

Resolved: To approve the following payment of bills.

1. Payment to Linda Kemp for the period of October 16, 2022, through November 6, 2022, in the amount of \$1,740 and \$15.98 for monthly Zoom subscription for a total of \$1,755.98.
2. Payment to Vanoverbeke Michaud & Timmony P.C. for legal services rendered to the City of Taylor Police & Fire Retirement System for the period of March 1, 2022 through September 30, 2022 in the amount of \$6,354.50.
3. Payment to Brown Advisory for investment service fees for the period of July 1, 2022 through September 30, 2022 in the amount of \$14,634.31.

4. Payment to Foster & Foster for GASB 67/68 disclosure report in the amount of \$4,900.
5. Payment to Brandywine Global for investment service fees for the period of June 1, 2022 through September 30, 2022 in the amount of \$11,835.67.
6. Payment to MAPERS for annual membership dues in the amount of \$200.
7. Payment to Linda Kemp for the period of November 13, 2022 through December 4, 2022 in the amount of \$1860. And \$15.98 for monthly Zoom subscription for the month of December for a total of \$1922.48.

*Unanimously approved.*

12.68-22

**Mr. Castle** discussed item B-5 Fraud Alert Memorandum notifying the Board that his office has been notified of several fraudulent attacks made on public employee's retirement systems in Michigan. These fraudulent acts were originated with a change of direct deposit forms in which the members direct deposit information was changed to a new account at "GreenDot Bank." It was noted at this meeting that any changes to a member's direct deposit is made by the member completing a new direct deposit form and providing a cancelled check.

Also discussed Foster & Foster's ability to provide us with statements for individuals in the DROP program. Mr. Castle recommends the initial statements indicate the information being provided is an estimate only. Discussion also included delay in receiving pay reports for members of the DROP participants. Mr. Rick Hopper, Human Resource Director was present at this meeting and was made aware of the outstanding pay reports.

**Mr. Chris Kuhn** said the third quarter was brutal, however T bills and cash yielded positive results. One-year results are also down, as are small cap results. The average public fund is down. Three- and five-year numbers are still good. An individual manager overview was provided. Newsouth struggled again this quarter; not trending in the right direction. Brandywine is doing well with the 3- and 5-year returns. On the international side both managers outperformed their benchmarks. Abbott Capital's one year number doubled. Bloomfield II sold the self-storage asset. The loans Bloomfield is making now are at higher interest rates.

Trustee Couture asked about the compliance check list. Alger, Brown and Newsouth are all underperforming their benchmarks. Mr. Kuhn also provided a portfolio update including an updated market value. It was noted at this meeting there is no need to transfer funds to the administrative account at this time for benefit payments. Discussion took place regarding minor changes to the Investment Policy Statement.

**Motion by Couture, supported by Taylor.**

Resolved to approve the Investment Policy Statement as revised.

*Unanimously approved.*

12.69-22

**Motion by Couture, supported by Tocco.**

Resolved to: Receive and file report as presented by Investment Consultant Chris Kuhn.

*Unanimously approved.*

12.70-22

**Chair Hill Open Business:** Mr. Hopper was present at this meeting and was provided with a list of outstanding pay reports. He will be looking into getting reports to our office in a timely manner.

Trustee Tocco mentioned the possibility of changing the meetings to 8:30 a.m. Linda will reach out to PNC to see if they are available to meet in the morning. The January meeting will start at 8:30 a.m.

**Motion by Young, supported by Couture.**

Resolved: To adjourn at 5:12 P.M.

*Unanimously approved.*

12.71-22

**The next regular meeting of the City of Taylor Police and Fire Retirement System Board of Trustees is scheduled for Thursday, January 12, 2023 at 8:30 A.M. Meeting will be held at the Police Station second floor conference room.**