

The regular meeting of the City of Taylor Police & Fire Retirement System Board was held at Taylor Police Station located at 23515 Goddard Road, Taylor, MI at 4:15 P.M. on Thursday, April 14, 2022.

**Present:** Chairman and Trustee Nicolas Hill (arrived at 4:25), Trustee Gerry Taylor, Trustee Al Young, and Trustee Michelle Tocco.

**Also Present:** Jack Timmony, VanOverbeke Michaud & Timmony P.C., Legal Counsel; Chris Kuhn, CAIA, Senior Investment Consultant, AndCo; Ed Urbono, Senior Investment Advisor, PNC Capital Advisors; Gary Salzer, CFA, CIPM, Sr. Investment Advisor, PNC Capital Advisors; Mr. James Hubbard (retiree), James Robinson, Robinson Capital Management; Founder, CEO & CIO, and Greg Prost, Robinson Capital Management; Chief Investment Officer.

**Excused: Trustee Jason Couture**

**Trustee and Acting Chair Gerry Taylor, called the meeting to order at 4:20 P.M.**

**Motion by Young, supported by Tocco.**

Resolved: To approve the minutes of the regular meeting of the City of Taylor Police & Fire Retirement System held March 10, 2022, as well as the minutes of the closed session held February 10, 2022.

*Unanimously approved.*

04.25-22

**Motion by Tocco, supported by Young.**

Resolved: To approve the following financial correspondence.

1. Month end transfer from the commingled account to the administrative account in the amount of \$219,929.21 approved by Trustee Tocco.
2. Capital call notice dated March 15, 2022, received from Abbott Capital with a call amount of \$263,232.65.
3. Capital call notice dated March 15, 2022, received from Bloomfield Capital with a call amount of \$39,893.00.
4. Letter of authorization to Ms. Sara Boles of PNC Bank dated March 16, 2022, requesting the facilitation of a partial rebalancing of assets and to process the capital call for Bloomfield Capital.
5. Capital call notice dated March 18, 2022, received from Portfolio Advisors with a call amount of \$277,185.00.
6. Letter dated March 25, 2022, to Ms. Sara Boles of PNC Bank authorizing the facilitation of Portfolio Advisors capital call.

*Unanimously approved*

04.26-22

**Motion by Young, supported by Tocco.**

Resolved: To receive and file the following correspondence:

1. May Medicare report. Note four (4) changes this reporting period.
2. TA Realty Core Property Fund side letter election form as of December 31, 2021.
3. Letter dated April 13, 2022, received from Tony Chicko, Police advising he intends to exit the DROP program and retire effective May 15, 2022.

*Unanimously approved.*

04.27-22

**Motion by Young, supported by Tocco.**

Resolved: To approve the following payment of bills:

1. Payment to Linda Kemp for the period of March 4, 2022, through April 8, 2022, in the amount of \$1,382.50; and \$15.98 for monthly Zoom subscription; and \$900 (\$300 each person) for MAPERS Spring 2022, educational conference registration fee for Chair Hill, Trustee Couture and Trustee Young, for a total of \$2,298.48.

*Unanimously approved.*

04.28-22

**Mr. Jack Timmony** discussed in detail his extensive findings on compensation for Plan Administrators of systems which are comparable to the City of Taylor P & F Retirement System. His findings revealed most Plan Administrators are either full- or part-time employees of the municipality/plan sponsor, with many being part- or full-time contract employees. A lengthy in-depth job description was also provided; discussion followed.

**Motion by Taylor, supported by Young.**

Resolved: To increase the Plan Administrator's hourly rate of pay to \$40 effective immediately.

*Unanimously approved.*

04.29-22

**Gary Salzer** was present at this meeting and provided an update on last year's and the current performance of the PNC portfolio, stating year-to-date large cap is down slightly.

**Ed Urbano** was present at this meeting and provided highlights of the fixed income first quarter 2022 performance. It was noted the yield curve flattened throughout the quarter, with shorter dated maturities bearing the brunt of the repricing

**Mr. James Hubbard** was present at this meeting to see if there have been any updates on his situation. The Board responded that there was nothing new currently to report. Mr. Hubbard was informed that, in response to a question he asked, he had several sources of information available to him at any time he desired (e.g., asking his Fire Department representative on the Board of Trustees, asking the lawyer handling his labor grievance concerning his employment termination, and coming to a Board of Trustees meeting).

**Mr. Chris Kuhn** provided a brief update on the total portfolio, stating it was a rough quarter. Mr. Kuhn suggested taking funds from PNC to the Administrative account to provide liquidity and for benefit payments as well as funds to the TerraCap commitment.

**Motion by Taylor, supported by Tocco.**

Resolved: To authorize Investment consultant, Chris Kuhn to transfer \$3,000,000.00 dollars from PNC core plus, and \$3,000,000.00 from PNC large cap value, and adding it to the administrative account to fund the TerraCap commitment and to provide liquidity for upcoming benefit payments.

*Unanimously approved.*

04.30-22

**Mr. Chris Kuhn** invited guests Greg Prost and James Robinson from Robinson Capital to present at this meeting.

**Mr. Gary and Mr. James Robinson** gave a historical performance of their investment product (SPAC) for the past 9 months, provided a brief overview of their company stating it is an independent investment advisor that provides customized fixed income investment management services for pension plans, family offices, broker-dealers, and institutions. They explained SPACs RIA's stating SPACs have 12-24 months to complete a business combination. SPAC IPO proceeds are held in a trust and invested in US Treasury Bills prior to an acquisition. There are two phases of a SPAC: pre- and post-merger. Noted they have three (3) people on their trading desk. Trustee Taylor asked if they have ever missed a tender date; "no they have not" was the response. Chair Hill asked what the fees are; the response was sixty basis points, however, they are open to a performance-based fee structure; \$5,000,000.00 dollars is the minimum investment amount. Chair Hill suggests giving the Trustees time to further review this strategy.

**Chair Hill Open Business:**

**Motion by Taylor, supported by Tocco.**

Resolved: To reimburse Linda Kemp \$900.00 for registration fees for three Trustees to attend MAPERS Spring conference.

*Unanimously approved.*

04.31-22

Chair Hill also discussed the overpayment of Medicare reimbursement to retiree Carey Bacha. Mr. Timmony recommended the Plan Administrator prepare a letter to Mr. Bacha advising him if he wishes to appeal the Board's recoupment decision, he must put his request in writing to the Board of Trustees.

**Motion by Taylor supported by Young.**

Resolved: To reduce monthly benefit for retiree Carey Bacha for 25 months to recoup an overpayment of Medicare reimbursement.

*Unanimously approved.*

04.32-22

**Motion by Hill, supported by Tocco.**

Resolved: To adjourn at 6:07 P.M.

*Unanimously approved.*

04.33-22

**The next regular meeting of the City of Taylor Police and Fire Retirement System Board of Trustees is scheduled for Thursday, May 12, 2022 at 4:15 P.M. Meeting will be held at the Police Station second floor conference room.**