

TAYLOR POLICE & FIRE RETIREMENT BOARD

October 11, 2018

The regular meeting of the City of Taylor Police & Fire Retirement Board was held at the **Taylor Police Department**, 23515 Goddard Road (second floor conference room), Taylor Michigan, on **Thursday, November 8, 2018 at 4:00 p.m.**

**Present:** Chairman and Trustee Nicolas Hill, Trustee Jason Couture, Trustee Gerry Taylor and Trustee Jesse Kriebel.

**Also Present:** Jack Timmony, Vanoverbeke, Michaud & Timmony, P.C., Legal Counsel; Chris Kuhn, AndCo, CFA, CAIA; Kirk VanDagens, CIMA Sr. Client Advisor, PNC Institutional Investments; Mr. Patel, PNC Institutional Investments, retiree Steve Schwein.

**Excused:** Trustee Edward Bourassa.

**Trustee and Chair Nicolas Hill, called the meeting to order at 4:00 p.m.**

**Motion by Kriebel, supported by Taylor.**

Resolved: To approve the minutes of the meeting of the City of Taylor Police & Fire Retirement System’s Board of Trustees held October 11, 2018.

*Unanimously approved.*

11.87-18

**Motion by Taylor, supported by Couture.**

Resolved: To receive and file the following financial correspondence:

1. Client statement received from First Eagle for the period of August 31, 2018 through September 30, 2018.
2. Graham Absolute Return redemption notice dated June 19, 2018.
3. Letter dated October 17, 2018 to Kristin Phlen of Intercontinental Real Estate Corporation requesting a partial rebalancing of the City of Taylor Police & Fire Retirement System's assets
4. Letter dated October 17, 2018 to Ms. Barbara Citizen of PNC Bank requesting the facilitation of a partial rebalancing of assets of the City of Taylor Police & Fire Retirement System's assets.
5. Letter dated October 29, 2018 received from ALPS confirming acceptance by WCM Focused International Growth Fund, L.P.\

*Unanimously approved.*

11.88-18

**Motion by Couture, supported by Kriebel.**

Resolved: To receive and file the following correspondence:

1. Correspondence dated October 12, 2018 received from the office of Vanoverbeke Michaud & Timmony P.C. referencing Bloomfield Capital Income Fund V, LLC compliance with Public Act 314 of 1965 as amended.

TAYLOR POLICE & FIRE RETIREMENT BOARD

October 11, 2018

- 2. Bloomfield Capital Income Fund V, LLC Subscription Booklet.
- 3. Bloomfield Capital Income Fund V, LLC Side Letter.
- 4. Email dated October 15, 2018 received from Mary Gregory of Brown Advisory referencing the announcement of Cameron Mathis as a new team member.
- 5. Memorandum dated October 30, 2018 received from the office of Vanoverbeke Michaud & Timmony P.C. referencing Eligible Rollover Distributions.
- 6. Resignation letter dated October 23, 2018 received from Curtis Sanford with an immediate effective date.
- 7. Letter of retirement received from Dale Chapman with an effective retirement date of November 2, 2018.
- 8. Settlement agreement dated October 24, 2018 between the City of Taylor and Cpl. Dale Chapman.
- 9. Actuarial Information for GASB Statements 67/68 as of June 30, 2018.
- 10. Letter dated November 1, 2018 from the office of Vanoverbeke Michaud & Timmony P.C. to Edward Homeier, Esq. referencing Chapman v Chapman Wayne County Circuit Court Case NO-14-107497-DM.
- 11. Letter dated November 7, 2018 from the office of Vanoverbeke Michaud & Timmony P.C. to Dave Roessler referencing Wayne County Circuit Court Case NO. 14-107497-DM.

*Unanimously approved.*

11.89-18

**Motion by Kriebel, supported by Couture.**

Resolved: To approve the following correspondence.

- 1. Final benefit calculation and payment of monthly benefit for the following: Paul O'Connor, Jeff Hansen and Mike Milka.

*Unanimously approved.*

11.89-18

**Motion by Taylor, supported by Couture.**

Resolved: To approve the following payment of bills:

- 1. Payment to Linda Kemp, Plan Administrator for the period of October 13, 2018 through November 4, 2018 in the amount of \$1,592.50.
- 2. Payment to Brown Advisory for management fees for the period of July 1, 2018 through September 30, 2018 in the amount of \$21,667.01.
- 3. Payment to Vanoverbeke Michaud & Timmony P.C. for legal services rendered to the City of Taylor Police & Fire Retirement System for the period of July 1, 2018 through September 30, 2018 in the amount of \$4,446.
- 4. Payment to Rodwan Consulting Company for additional actuarial services rendered to the City of Taylor Police & Fire Retirement System in connection with information for reporting purposes pursuant to GASB 67/68 in the amount of \$4,900.

TAYLOR POLICE & FIRE RETIREMENT BOARD

October 11, 2018

5. Payment to PNC Institutional Asset Management for asset based fees for the period of July 1, 2018 through September 30, 2018 in the amount of \$27,537.58.
6. Payment to MAPERS for annual membership dues in the amount of \$200.

*Unanimously approved.*

11.90-18

**Mr. Timmony** was asked by Chair Hill if the Settlement Agreement (item B-8) between the City and Cpl. Chapman should be part of the members file. Mr. Timmony responded the agreement most definitely should be part of the members file and added it is subject to FOIA. Mr. Timmony advised the Board the original draft EDRO in the Chapman v Chapman case did not comply with the Retirement System's policy, however it has been revised and is now in compliance. Divorce Solutions has submitted the revised version to the court; therefore upon receipt of a court signed document we may proceed with the benefit calculation. Mr. Timmony brought forward the policy for overpayment/underpayment and the service retirement policy and procedures which were previously reviewed and discussed by the Board. The requested changes have been made to the Boards satisfaction. There was some discussion relative to the length of time in which a member has to repay the Retirement System should an overpayment occur.

**Motion by Couture, supported by Kreibel.**

Resolved: To approve the Service Retirement Policy and Procedures and the Overpayment/Underpayment Policy Resolution as presented.

*Unanimously approved.*

11.91-18

**Chris Kuhn** provided a performance review for the period ending September 30, 2018 and also pointed out a new section of the report labeled "Executive Summary". Discussion included major marked index performance, domestic equities, compliance check list. It was noted the one year mark for US equities was very strong, Intercontinental had another good quarter and the two new investments are working our fairly well. An updated market value report and an asset manager summary were also provided. Trustee Couture noted the City of Taylor will be making one half of their annual contribution obligation to the Police & Fire Retirement Fund within the next week or so. Mr. Kuhn is not making a request to transfer funds to the administrative account at this time due to the anticipated deposit by the City.

**Motion by Couture, supported by Kriebel.**

Resolved: To receive and file the Investment performance report ending September 30, 2018 and the Asset Manager Summary Report as presented.

*Unanimously Approved.*

11.92-18

**Kirk VanDagens** was present at this meeting and provided the Board with an Investment Review for the period ending September 30, 2018. Discussion included fixed income review,

TAYLOR POLICE & FIRE RETIREMENT BOARD

October 11, 2018

portfolio review, federal reserve interest rates, large cap value performance and overall asset allocation summary.

**Mr. Patel of PNC Institutional Investments** was also present at this meeting to thank the Board for sticking with PNC during the difficult years and to share with the Board things are improving and suggests the Board continue to have faith in their strategy. Mr. Patel stated he believes things are in line to begin an upswing. Trustee Taylor pointed out things are already beginning to turn around and believes it is wise to stay the course.

**Retiree Steve Schwein** requested it be noted that he was not at this meeting and asked if there had been any update on the manner in which his benefit was calculated. It was noted again at this meeting that Mr. Schwein's issue is one to be resolved with the union and the city and is not within the jurisdiction of this body and his benefit calculation is consistent with policy.

Some discussion took place regarding the past RFP's for actuary services and whether or not the Board wishes to revisit the matter. Trustee Couture advised the Board the General Board will be interviewing actuarial service providers and suggested the possibility of both Boards conducting interviews in an attempt to get the best pricing.

**Motion by Couture, supported by Kriebel.**

Resolved: To adjourn at 5:35 p.m.

*Unanimously approved.*

11.93-18

**The next regular meeting of the City of Taylor Police & Fire Retirement System Board of Trustees is scheduled for Thursday, December 13, 2018 at 4:00 p.m.**