

The regular meeting of the City of Taylor Police & Fire Retirement Board will be held at the Taylor Police Department, 23515 Goddard Road (second floor conference room), Taylor, Michigan, on **Thursday, February 14, 2019 at 4:00 P.M.**

AGENDA

1. Call to order
 2. Approval of the minutes of the regular meeting of the City of Taylor Police and Fire Retirement System's Board of Trustees held on January 9, 2019 as amended.
- A. Correspondence – Financial:**
1. Employee Contributions received from the City of Taylor for November 2018 in the amount of \$48,848.08.
 2. Client statement from First Eagle for the period of November 30, 2018 through December 31, 2018.
 3. Capital call notice dated February 4, 2019 received from Bloomfield Capital.
 4. Letter dated February 7, 2019 to Ms. Barbara Citizen of PNC Bank requesting the facilitation of the Bloomfield Capital capital call.
 5. Account statement received from First Eagle Global Value Fund, LP.
- A. Correspondence – receive and file:**
1. Medicare report for February and March 2019. Note twenty-five (25) changes in February and six (6) in March.
 2. Letter of retirement dated January 14, 2019 received from Cpl. Thomas Konarski.
 3. Email dated January 16, 2019 sent to Ms. Gorski-Schulte requesting pay reports for Thomas Konarski.
 4. Email dated December 3, 2018 to Ms. Gorski-Schulte to check the status on previously requested pay reports for: Dale Chapman, Ted Michowski, Jenniefer Catner and Kraig Dalton.
 5. Emails Dated November 15, 2018 January 15, 2019 to Ms. Gorski-Schulte requesting length of POS service credit for Michael Voelz.
 6. Letter dated January 22, 2019 received from Newsouth Capital Management, Inc. referencing accordance and compliance with investment guidelines.
 7. Letter dated January 23, 2019 received from AndCo referencing annual audit.
 8. Letter dated February 7, 2019 received from First Eagle Investment Management referencing an administrative issue and subsequent correction.
 9. Communication received from First Eagle referencing electronic delivery of IRS form 1065 Schedule K-1.
- A. Correspondence – for approval:**
1. Approval of certified retirement benefit calculation and payment of monthly benefit to Jennifer Catner. Documentation to be provided at meeting.
 2. Approval of certified retirement benefit calculation and payment of monthly

- benefit to Kraig Dalton. Documentation to be provide at meeting.
3. Approval of certified retirement benefit calculation and payment of monthly benefit to Dale Chapman. Documents to be provided at meeting.
 4. Approval of certified alternate payee benefit calculation and monthly benefit to Michele Chapman. Documents to be provided at meeting.

A. Payment of Bills:

1. Payment to Linda Kemp, Plan Administrator for the period of January 6, 2019 through February 10, 2019 in the amount of \$1,828.75.
2. Payment to American Lock and Key to drill out file cabinet lock in the amount of \$150.00
3. Payment to Rodwan Consulting Company for normal actuarial and consulting services rendered to the City of Taylor Police & Fire Retirement System for the quarter ended December 31, 2018 pursuant to the Actuarial Services Agreement in the amount of \$2,150.
4. Payment to Vanoverbek Michaud & Timmony P.C. for legal services rendered to the City of Taylor Police & Fire Retirement System for the period of October 1, 2018 through December 31, 2018 in the amount of \$4,968.
5. Payment to Brown Advisory for investment services for the period of October 1, 2018 through December 31, 2018 in the amount of \$20,244.06.
6. Payment to Staples for office supplies in the amount of \$98.45.
7. Payment to Newsouth Capital Management, Inc. for management fees for the period of October 1, 2018 through December 31, 2018 in the amount of \$20,466.
8. Payment to PNC Institutional Asset Management for asset-based fees for the period of October 1, 2018 through December 31, 2018 in the amount of \$25,183.39.

1. Legal

2. Open Forum